

PCCO pricelist

(As of September 2010)

CARRENTAL

A. Special Trips (one way)

Airport to / from Makati (w/in office hours)	500.00
Airport to / from Makati (after 8pm/weekends/holidays)	940.00
RCBC to/from Makati Business District (weekdays)	125.00

B. Transport within Metro Manila, up to 50 km radius from PCCO Office (per hour, plus gasoline) ¹

With-in office hours	210.00
Outside Office hours/weekends/holidays	265.00

¹ Plus Gasoline Cost at Php 6.00 per km (based on actual km reading)
Computation of time: from call-time to actual drop-off of client.

C. Transport to / from outside 50 km radius of PCCO office ²

No overnight stay (during weekdays, per hour rate)	310.00
No overnight stay (weekends & holidays, per hour rate)	362.50
With overnight stay (weekday, per day rate)	3,100.00
With overnight stay (week-ends & holiday, per day rate)	3,625.00

² Plus gasoline cost at Php 6.00 per km. and actual per diem and hotel accommodation paid to driver (if any)
Computation of time: for return trips, from call-time to actual drop-off of client (for drop-off services beyond 50-km radius, always 2-way charge)

FACILITIES/EQUIPMENT RENTAL

A. Office Space Rental (per hour)

1. Workstation (desk, internet and phone access)	35.00
2. Meeting Room (fits up to 6 people) (w/ internet access and free use of whiteboard and overhead projector)	70.00
3. Conference Room (fits up to 14 people) (w/ internet access and free use of whiteboard and overhead projector)	140.00

B. Equipment Rental (per hour)

	(In-house, per hour rate)	(Outside office, daily rate)
1. Desktop Computer	25.00	
2. Laptop Computer	37.50	200.00
3. In-focus/multi-media projector	100.00	800.00
4. Overhead Projector	25.00	150.00
5. Camera (per day)	50.00	50.00
6. Cellphone (per day) (cost of call card not included)	25.00	25.00

ADMIN SERVICES

A. Support Services

Secretarial Services (per hour) (includes encoding, lay-outing, desktop work)	375.00
Messengerial Services (per hour) (includes delivery, errands within Makati area)	190.00
Hotel/Airfare Booking/Rebooking via phone (per person)	50.00

B. Printing / Scanning / Photocopying / Lamination Services (per page) ³

Full Color Laser Print (one-sided/back-to-back)	63.00 / 94.50
Text print only (one-sided / back-to-back)	6.30 / 9.45
Photocopying (one-sided / back - to - back)	1.50 / 2.50
Scanning	10.50
Laminating	20.00

C. Book Binding Services (per piece) ³

Binding work only	16.00
-------------------	-------

³ Actual Cost of materials (except for white paper) will be added

D. Communications (per minute)

Domestic call	Actual Cost
International call	Actual Cost

E. Facsimile Services

Printing of Incoming fax (per page)	6.30 / 9.45
Outgoing Fax	
- Within Manila	10.50 / doc
- Outside Manila (domestic)	5.25 / page
- Outside Manila (International)	21.00 / page

LOGISTICS SERVICES

*Rates present payment for staff time only (and some overhead costs like transport).
To facilitate the service, all out-of-pocket expenses may be advanced by PCCO.
These should be reimbursed by the client upon receipt of the service invoice.*

A. Documents Processing (per person) ⁴

1. Special Non - Immigrant Visa (47A2) processing	4,330.00
2. Re-stamping of 47a2	1,760.00
3. BID Personal Appearance	880.00
4. Temporary Visitor's Visa / Tourist Visa 9 (a)	1,800.00
5. Alien Certificate of Registration (ACR)	880.00
6. GOP Identity Card	880.00
7. Clearance for Hold Departure Order	880.00
8. Driver's License Application/Renewal	880.00
9. Recognition as Filipino Citizen	4,800.00

⁴ For family requests, dependents will be charged 50% of price, if processed simultaneously with the principal client

B. Vehicle Purchase and Registration (per unit) ⁵

1. Purchase of Vehicle (imported)	6,500.00
2. Purchase of Vehicle (local)	880.00
3. Registration of new vehicle (inc. insurance)	1,800.00
4. Renewal of vehicle registration / insurance	880.00
5. Insurance Claims facilitation	880.00

C. Donation / Transfer of Vehicles ⁵

1. From one CIDA Funded Project to another	6,500.00
2. From CIDA Funded Project to another non-tax exempt entities.	7,650.00

D. Customs Clearance (per shipment)

1. For In-Bound Sea Shipment	
- processing of tax exempt certificate & turnover to broker	4,800.00
2. In-Bound Air Shipment	
- Processing of Tax Exempt Cert. only & turn-over to courier	1,400.00
- Facilitate release and delivery to consignee	1,400.00
3. Out-Bound Sea Shipment (Project Vehicle)	
- Processing of Exit Clearance	880.00

E. Tax Exemption Certificate (Facilitation Fee)	880.00
---	--------